

## A) Profile of the Institution

### 1. Name and address of the institution:

Janata Shikshan Mandal's  
SANE GURUJI VIDYA PRABODHINI,  
Comprehensive College of Education,  
At Post: Khiroda. Tal. Raver.  
Dist. Jalgaon (M.S.) Pin: 425504

2. Website URL : <http://www.sgvcoek.org>

3. For communication : [sgvpcoe@gmail.com](mailto:sgvpcoe@gmail.com)

### Office:-

Name	Telephone Number with STD Code	Fax No.	E-mail Address
Principal	02584284229	02584284235	drfegade@gmail.com
Co-ordinator	02584284229	02584284235	drbjmundhe@gmail.com

### Residence:-

Name	Telephone Number with STD Code	Mobile Number
Principal	02584284253	09767616185
Self – appraisal Co-ordinator	02582226944	09730586944

### 4. Location of the Institution:

Urban  Semi-urban   
Rural  Tribal

### 5. Campus area in acres:

11.94 Hector

### 6. Is it a recognized minority Institution?

Yes  No

### 7. Date of establishment of the Institution:

Month & Year

MM	YYYY
06	1970

### 8. University / Board to which the institution is affiliated:

North Maharashtra University, Jalgaon.

**9. Details of UGC recognition under sections 2(f) and 12B of the UGC Act.**

	Month & Year			Month & Year	
2(f):	MM	YYYY	12B:	MM	YYYY
	08	1970		03	2004

**10. Type of Institution**

- |                      |   |                                     |
|----------------------|---|-------------------------------------|
| <b>a) By funding</b> | i. Government                                     | <input type="checkbox"/>            |
|                      | ii. Grant-in-aid                                  | <input checked="" type="checkbox"/> |
|                      | iii. Constituent                                  | <input type="checkbox"/>            |
|                      | iv. Self-financed                                 | <input type="checkbox"/>            |
|                      | v. Any other (Specify & Indicate)                 | <input type="checkbox"/>            |
| <b>b) By Gender</b>  | i. Only for Men                                   | <input type="checkbox"/>            |
|                      | ii. Only for Women                                | <input type="checkbox"/>            |
|                      | iii. Co-education                                 | <input checked="" type="checkbox"/> |
| <b>c) By Nature</b>  | i. University Dept.                               | <input type="checkbox"/>            |
|                      | ii. RIE   | <input type="checkbox"/>            |
|                      | iii. IASE   | <input type="checkbox"/>            |
|                      | iv. Autonomous College                            | <input type="checkbox"/>            |
|                      | v. Affiliated College                             | <input checked="" type="checkbox"/> |
|                      | vi. Constituent College                           | <input type="checkbox"/>            |
|                      | vii. Dept. of Education of a<br>Composite College | <input type="checkbox"/>            |
|                      | viii. CTE   | <input type="checkbox"/>            |
|                      | ix. Any other (Specify & Indicate)                | <input type="checkbox"/>            |

**11. Does the University/State Education Act have provision for autonomy?**

Yes  No

If yes, has the institution applied for autonomy?

Yes  No

**12. Details of Teacher Education programmes offered by the institution:**

Sr. No	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre-Primary			Certificate		
				Diploma		
				Degree		
ii)	Primary / Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary / Sr. secondary			Certificate		
				Diploma		
		B. Ed.	Graduation	Degree	2 year	Marathi
iv)	Post Graduate			Diploma		
				Degree		
v)	Other (Specify)			Certificate		
				Diploma		
				Degree		

**13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)**

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
<b>Pre-primary</b>				
<b>Primary /Elementary</b>				
<b>Secondary /Sr. secondary</b>	<b>B. Ed.</b>	<b>WRC/7/4/97/84 Dt. 05 Jan.1998 Code No- 113014</b>	<b>--</b>	<b>One BasicUnit (50 each)</b>
<b>Post Graduate</b>				
<b>Other</b>				

## B) Criterion-wise inputs

### Criterion I: Curricular Aspects

#### 1. Does the Institution have a stated?

Vision	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Mission	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Values	Yes	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Objectives	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

#### 2. Does the institution offer self-financed programme(s)?

No

If yes,

a) How many programmes?

Nil

b) Fee charged per programme.

Nil

#### 3. Are there programmes with semester system?

Yes

#### 4. Is the institution representing / participating in the curriculum development / revision processes of the regulatory bodies?

Yes

No

If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.

03

#### 5. Number of methods / elective options (programme wise)

D.Ed.

B.Ed.

M.Ed. (Full Time)

M.Ed. (Part time)

Any other (specify and indicate)

07

#### 6. Are there Programme offered in modular form?

Yes

No

Number

**7. Are there Programmes where assessment of teachers by the students has been introduced?**

Yes  No   
Number

**8. Are there Programmes with faculty exchange / visiting faculty?**

Yes  No   
Number

**9. Is there any mechanism to obtain feedback on the curricular aspects from the**

- |  |   |                             |
|--|---|-----------------------------|
| <input type="radio"/> Heads of practice teaching schools | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> Academic peers                     | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> Alumni                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> Students                           | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> Employers                          | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

**10. How long it take for the institution to introduce a new programme within the existing system?**

The Institution introduces a new programme as per University instructions at our earliest possible.

**11. Has the institution introduced any new courses in teacher Education? during the last three years?**

Yes  No   
Number

**12. Are there courses in which major syllabus revision was done during the last five years?**

Yes  No   
Number

**13. Does the institution develop and deploy actions plans for effective implementation of the curriculum?**

Yes  No

**14. Does the institution encourage the faculty to prepare course outlines?**

Yes  No

## Criterion II: Teaching – Learning and Evaluation

### 1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution.
- b) Common entrance test conducted by the Government.
- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination
- f) Any other (Specify and indicate)

### 2. Furnish the following information (for the previous academic year):

a) Date of start of the academic year	15/06/2016
b) Date of last admission	12/10/2015
c) Date of closing of the academic year	30/04/2016
d) Total teaching days	199
e) Total working days	220

### 3. Total number of students admitted.

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
B.Ed.2012-13	44	36	80	38	26	64	06	10	16
B.Ed. 2013-14	52	28	80	42	22	64	10	06	16
B.Ed. 2014-15	43	37	80	38	34	72	04	04	08
B.Ed. 2015-16	18	24	42	18	23	41	00	01	01

### 4. Are there any overseas students?

Yes  No

If yes, how many?

**5. What is the 'unit cost' of teacher Education programme?**

**(Unit cost = total annual recurring expenditure divided by the number of Students / trainees enrolled). Attached original documents.**

a) Unit cost excluding salary component

b) Unit cost including salary component

*(Please provide the unit cost for each of the programme offered by the institution as detailed at Question 12 of profile of the institution)*

**6. Highest and Lowest percentages of marks at the qualifying examination considered for admission during the previous academic session.**

Programme	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
B.Ed.2012-13	75.56	56.00	71.42	53.21
B.Ed.2013-14	68.00	51.02	78.69	43.42
B.Ed. 2014-15	71.66	56.90	74.42	50.53
B.Ed. 2015-16	72.69	--	84.83	50.80

**7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?**

Yes

No

**8. Does the institution develop its academic calendar?**

Yes

No

**9. Time allotted in percentage**

Programme	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	37.25%	Pre-practice Teaching. 4.71%	51.17%
		Practice Teaching 6.85%	

**10. Pre-practice teaching at the institution**

a) Number of pre-practice teaching days

3	9
---	---

b) Minimum number of pre-practice teaching

2	0
---	---

Lessons given by each student.

### 11. Practice Teaching at school

a) Number of schools identified for practice teaching	0	3
b) Total number of practice teaching days	5	8
c) Minimum number of practice teaching lessons given by each students	2	0

### 12. How many lessons are given by the student teachers in simulation and Pre-practice teaching in classroom situations?

Number of Lessons	In simulation	Number	14
Number of Lessons	Pre-practice Teaching	Number	07

### 13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes  No

### 14. Does the institution provide for continuous evaluation?

Yes  No

### 15. Weightage (in percentage) given to internal and external Evaluation.

Programme	Internal	External
B.Ed.2012-13	54.55	45.45
B.Ed.2013-14	42.45	54.55
B.Ed. 2014-15	45.45	54.55
B.Ed. 2015-16	55.30	44.70

### 16. Examinations

a) Number of sessional tests held for each paper	0	2
b) Number of assignments for each paper	0	2



**17. Access to ICT (Information and Communication Technology) and technology.**

	Yes	No
Computers	✓	
Intranet	✓	
Internet	✓	
Software / courseware (CDs)	✓	
Audio resources	✓	
Video resources	✓	
Teaching Aids and other related materials	✓	
Any other (Specify and Indicate)		✓

**18. Are there courses with ICT enabled teaching-learning process?**

Yes  No

Number

**19. Does the institution offer computer science as a subject?**

Yes  No

If yes, is it offered as a compulsory or optional paper?

Compulsory  Optional

## Criterion III: Research, Development and Extension

**1. Number of teachers with Ph.D. and their percentage to the total faculty strength.**

Number	05	62.5	%
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**2. Does the Institution have ongoing research projects?**

Yes  No

If yes, provide the following details on the ongoing research projects.

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any
U. G. C.	50,000/-	2 Years	Independent
U. G. C.	80,000/-	2 Years	Independent

**3. Number of completed research projects during last three years.**

NIL

**4. How does the institution motivate its teachers to take up research in Education?** (Mark '√' for positive response and 'X' for negative response)

- Teachers are given study leave
- Teachers are provided with seed money
- Adjustment in teaching schedule
- Providing secretarial support and other facilities
- Any other (Specify and indicate)

**5. Does the institution provide financial support to research scholars?**

Yes  No

**6. Number of research degrees awarded during the last 5 years**

a) Ph. D.

2

b) M. Phil.

1

**7. Does the institution support student research scholars?**

Yes  No

**8. Details of the Publications by the faculty (Last five years)**

	Yes	No	Number
<b>International Journals</b>	✓		13
<b>National Journals – referred papers</b>	✓		65
<b>Non referred papers</b>			
<b>Academic articles inn reputed</b>	✓		04
<b>Books</b>	✓		14
<b>Any other (Specify and indicate)</b>			<b>00</b>
<b>Topic Selected</b>			

**9. Are there awards, recognition, patents etc received by the faculty?**

Yes  No

Number

**10. Number of papers presented by the faculty and students (during last five years):**

	Faculty	Students
National Seminars/Conferences	43	13
International Seminars/Conferences	09	00
Any other academic forum	44	00

(State /UniversityLevel Seminar/Workshops)

**11. What types of instructional materials have been developed by the institution?**

(Mark ‘√’ for yes and ‘X’ for No.)

Self-instructional materials	<input checked="" type="checkbox"/>
Print materials	<input checked="" type="checkbox"/>
Non-print materials (e.g. Teaching Aids/Audio visual, Multimedia, etc.)	<input checked="" type="checkbox"/>
Digitalized (Computer aided instructional materials)	<input checked="" type="checkbox"/>
Question bank	<input checked="" type="checkbox"/>
Any other (Specify and indicate)	<input type="checkbox"/>

**12. Does the institution have a designated person for extension activities?**

Yes  No

If yes, indicate the nature of the post:

Full-time	<input type="checkbox"/>
Part-time	<input type="checkbox"/>
Additional Charge	<input checked="" type="checkbox"/>

**13. Are there NSS and NCC programmes in the institution?**

Yes  No

**14. Are there any other outreach programmes provided by the institution?**

Yes  No

**15. Number of other curricular / co-curricular meets organized by other academic agencies / NGOs on Campus**

Yes  No

**16. Does the institution provide consultancy services?**

Yes  No

In case of paid consultancy what is the net amount generated during last three years.

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**17. Does the institution have networking/linkage with other institutions / Organizations?**

Local level	<input checked="" type="checkbox"/>
State level	<input checked="" type="checkbox"/>
National level	<input type="checkbox"/>
International level	<input type="checkbox"/>

## Criterion IV: Infrastructure and Learning Resources

### 1. Built-up Area (in sq. mts.)

3291.99

### 2. Are the following laboratories been established as per NCTE Norms?

a) Methods lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b) Psychology Lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c) Science labs(s)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d) Education Technology lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
e) Computer lab	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
f) Workshop for preparing teaching aids	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

### 3. How many computer terminals are available with the institution?

20

### 4. What is the Budget allotted for computers (purchase and maintenances) during the previous academic year?

Rs 40000/-

### 5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

Rs 7704/-

### 6. What is the amount spent on maintenance and Upgrading of laboratory facilities during the previous academic year?

NIL

### 7. Budget allocation for campus expansion (building) and upkeep for the current academic session/financial year?

NIL

### 8. Has the institution developed computer-aided learning packages?

No

### 9. Total number of posts sanctioned

	Open		Reserved	
	M	F	M	F
Teaching	03	01	03	01
Non-teaching	07	00	03	00

**10. Total number of posts vacant**

	Open		Reserved	
	M	F	M	F
Teaching	-	-	-	-
Non-teaching	<b>01</b>	-	-	-

**11. Number of regular and permanent teachers**

(Gender wise)

	Open		Reserved	
	M	F	M	F
Lecturers (Assist. Prof.)	<b>01</b>	<b>01</b>	<b>03</b>	<b>01</b>
Readers (Asso. Prof.)	<b>01</b>	-	-	-
Professors	-	-	-	-

**b) Number of temporary / ad-hoc /part-time teachers (Gender wise)**

	Open		Reserved	
	M	F	M	F
Lectures	-	-	-	-
Readers	-	-	-	-
Professors	-	-	-	-

**c) Number of teachers from**

Same state	<b>07 + 01</b>
Other state	<b>NIL</b>

**12. Teacher student ratio (program-wise)**

Programme	Teacher student ratio
<b>B.Ed.</b>	<b>14 : 01</b>

13. a. Non-teaching staff

	Open		Reserved	
	M	F	M	F
Permanent	<b>06</b>	-	<b>03</b>	---
Temporary	-	-	-	-

b. Technical Assistants

	Open		Reserved	
	M	F	M	F
Permanent	-	-	-	-
Temporary	-	-	-	-

**14. Ratio of Teaching – Non-teaching staff**

1 : 1.37

**15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)**

90.99

**16. Is there an advisory committee for the library?**

Yes

No

**17. Working hours of the Library**

On working days

08 Hours

On holidays

05 Hours

During examinations

06 Hours

**18. Does the library have an Open access facility?**

Yes

No

**19. Total collection of the following in the library**

a. Books

- Textbooks

00

- Reference books

33826

b. Magazines

04

c. Journals subscribed

- Indian Journals

16

- Foreign journals

00

d. Peer reviewed journals

e. Back volumes of journals

520

f. E-information resources

- online journals / e-journals

- CDs / DVDs

16✓

- Databases	✓
- Video Cassettes	✓
- Audio Cassettes	✓

**20. Mention the**

Total carpet area of the Library (in sq. mts.)	<b>194.16 sqm</b>
Seating capacity of the Reading room	<b>50</b>

**21. Status of automation of Library**

Yet to initiate	<input type="checkbox"/>
Partially automated	<input type="checkbox"/>
Fully automated	✓

**22. Which of the following services / facilities are provided in the library?**

Circulation	✓
Clippings	✓
Bibliographic compilation	<input type="checkbox"/>
Reference	✓
Information display and notification	✓
Book Bank	✓
Photocopying	✓
Computer and Printer	✓
Internet	✓
Online access facility	<input type="checkbox"/>
Inter-library borrowing	✓
Power back up	✓
User orientation / information literacy	✓
Any other (Please specify and indicate)	<input type="checkbox"/>



**23. Are students allowed to retain books for examination?**

Yes  No

**24. Furnish information on the following**

Average number of books issued / returned per day	24.61
Maximum number of days books is permitted to be retained	
By the students	07 Days
By the faculty	30 Days
Maximum number of books permitted for issue	
For students	03
For faculty	25
Average number of users who visited / Consulted per month	24.61
Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled.	1:379

**25. What is the percentage of library budget in relation to total budget of the institution?**

0.10%

**26. Provide the number of books / journals / periodicals that have been added to the library during the last three and their cost.**

	2013-2014		2014-2015		2015-2016	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
i. Text books						
ii. Other books	84	13,708/-	174	39085	33	8545
iii. Journals / Periodicals	15	5810/-	16	7516/-	17	7930
iv. Any others (Specify and indicate)						



## Criterion V: Students Support and Progression

### 1. Programme wise “dropout rate” for the last three batches

Programmes	2013-14	2014-15	2015-16
<b>B.Ed.</b>	2.50	2.53	2.38

### 2. Does the Institution have the tutor-ward / or any similar mentoring system?

Yes  No

If yes, how many students are under the care of a mentor / tutor?

### 3. Does the institution offer Remedial instruction?

Yes  No

### 4. Does the institution offer Bridge courses?

Yes  No

### 5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil.		
	I	II	III	I	II	III	I	II	III
	2012-13	2013-14	2014-15						
<b>Pass Percentage</b>	83.75	84.61	87.34	-	-	-	-	-	-
<b>Number of first classes</b>	41	53	46	-	-	-	-	-	-
<b>Number of distinctions</b>	14	13	22	-	-	-	-	-	-
<b>Exemplary performances (Gold Medal and university ranks)</b>	-	--	-	-	-	-	-	-	-

**6. Number of students who have passed competitive examinations during the last three years (provide year wise data)**

NET  
SLET / SET  
Any other (specify and indicate)

13-14	14-15	15-16
04	--	--
01	--	01
--	--	--

**7. Mention the number of students who have received financial aid during the past three years.**

Financial Aid	2013-14	2014-15	2015-16
i. Merit Scholarship	00	00	00
ii. Merit-cum-means scholarship	00	00	00
iii. Fee concession	00	00	00
iv. Loan facilities	00	00	00
Any other (Specify and indicate)	00	00	00

**8. Is there a Health Centre available in the campus of the institution?**

Yes  No

**9. Does the institution provide Residential accommodation for:**

Faculty Yes  No   
Non-teaching staff Yes  No

(For 03 faculty members and 01 administrative staff.)

**10. Does the institution provide Hostel facility for its students?**

Yes  No

If yes, number of students residing in hostels

Men  
Women

2013-14	14-15	15-16
44	52	42
10	14	12

**11. Does the institution provide indoor and outdoor sports facilities?**

Sports fields Yes  No   
Indoor sports facilities Yes  No   
Gymnasium Yes  No

**12. Availability of rest rooms for Women**

Yes  No

**13. Availability of rest rooms for men**

Yes  No

**14. Is there transport facility available?**

Yes  No

**15. Does the Institution obtain feedback from students on their campus experience?**

Yes  No

**16. Give information on the Cultural Events (Last year data) in which the institution participated / organized.**

	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	--	--	--	✓	--	05
Inter-university	--	--	--	--	--	--
National	--	--	--	--	--	--
Any other (Specify and indicate)	--	--	--	--	--	--

(Excluding College day celebration)

**17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.**

	Participation of students (Numbers)	Outcome (Medal achievers)
State	--	--
Regional	--	--
National	--	--
International	--	--

**18. Does the institution have an active Alumni Association?**

Yes  No

If yes, give the year of establishment

2016

**19. Does the institution have a Student Association / Council?**

Yes  No

**20. Does the institution regularly publish a College magazine?**

Yes  No

**21. Does the institution publish its updated prospectus annually?**

Yes  No

**22. Give the details on the progression of the students to employment / further study (Give percentage) for last three years.**

	Year 2013-14 (%)	Year 2014-15 (%)	Year 2015-16 (%)
Higher studies	86.25 (69)	71 (89.87)	65 (81.25)
Employment (Total)	--	--	--
Teaching	--	--	--
Non teaching	--	--	--

**23. Is there a placement cell in the institution?**

Yes  No

If yes, how many students were employed through placement cell during the past three years.

2013-14	14-15	15-16
--	--	--

**24. Does the institution provide the following guidance and counseling services to students?**

Academic guidance and Counseling	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Personal Counseling	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Career Counseling	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>



## Criterion VI: Governance and Leadership

**1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body / committee.**

Yes  No

**2. Frequency of meetings of Academic and Administrative Bodies : (last year)**

Governing body/Management	02
Staff council	04
IQAC/or any other similar body/committee	02
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	01

**3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?**

Loan Facility	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Medical assistance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Insurance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Other (specify and indicate) (Prashikshan Mahavidyalaya Karmachari Kalyan Nidhi)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

**4. Number of career development programmes made available for Non-teaching staff during the last three years.**

2013-14	14-15	15-16
01	01	01

**5. Furnish the following details for the past three years.**

**a. Number of teachers who have availed the Faculty Improvement program of the UGC/NCTE or any other recognized organization.**

2013-14	14-15	15-16
No	No	No



**b. Number of teachers who were sponsored for professional development programmes by institution.**

	2013-14	14-15	15-16
National	No	No	No
International	No	No	No

**c. Number of faculty development programmes organized by the institution.**

2013-14	14-15	15-16
No	No	No

**d. Number of Seminars / workshops / symposia on Curricular development.**

2012-13	13-14	14-15	15-16
01	0	01	0

Teaching-Learning, Assessment, etc. organized by the institution.

**e. Research development programmes attended by the faculty.**

Yes  No

03

**f. Invited / endowment lectures at the institution**

11

Any other area (specify the programme and indicate)

*Dnyansanvardhini*

**6. How does the institution monitor the performance of the teaching and non-teaching staff.**

a. Self-appraisal

Yes  No

b. Student assessment of faculty performance

Yes  No

c. Expert assessment of faculty performance

Yes  No

d. Combination of one or more of the above

Yes  No

e. Any other (specify and indicate)

Yes  No

**7. Are the faculty assigned additional administrative work?**

Yes  No

If yes, give the number of hours spent by the faculty per week.

5-6 Hrs

**8. Provide the income received under various heads of the account by the institution for previous academic session**

Grant-in-aid	<input checked="" type="checkbox"/>
Fees	<input checked="" type="checkbox"/>
Donation	<input type="checkbox"/>
Self-funded courses	<input type="checkbox"/>
Any other (specify and indicate)	<input type="checkbox"/>

**9. Expenditure statement (for last two years)**

Total Sanctioned Budget.	2014-15	2015-16
% spent on the salary of faculty	90.56	90.99
% spent on the salary of non-teaching employees	26.09	26.99
% spent on books and journals	0.96	0.92
% spent on developmental activities (expansion of building)	--	--
% spent on telephone, electricity and water	1.01	0.70
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	4.40	4.30
% spent on maintenance of equipment, teaching aids, contingency etc.	2.31	2.16
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	0.20	0.14
% spent on spend on travel	0.55	0.77
<b>Total expenditure incurred</b>	<b>100</b>	<b>100</b>

**10. Specify the institutions surplus/deficit budget during the last three years?**

(specify the amount in the applicable boxes given below)

	Surplus in Rs.	Deficit in Rs.
2013-14	--	
2014-15		--
2015-16		--

**11. Is there an internal financial audit mechanism?**

Yes  No

**12. Is there an external financial audit mechanism?**

Yes  No

**13. ICT / Technology supported activities / units of the institution:**

Administration	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Finance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Student Records	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Career Counseling	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Aptitude Testing	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Examinations / Evaluation/ Assessment	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Any other (specify and indicate)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**14. Does the institution have an efficient internal coordinating and monitoring mechanism?**

Yes  No

**15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?**

Yes  No

**16. Are all the decisions taken by the institution during the last three years approved by a competent authority?**

Yes  No

**17. Does the institution have the freedom and the resource to appoint and pay temporary / ad hoc / guest teaching staff?**

Yes  No

**18. Is a grievance redressal mechanism in vogue in the institution?**

- |                             |                                     |
|-----------------------------|-------------------------------------|
| a) for teachers             | <input checked="" type="checkbox"/> |
| b) for students             | <input checked="" type="checkbox"/> |
| c) for non – teaching staff | <input checked="" type="checkbox"/> |

**19. Are there any ongoing legal dispute pertaining to the institution?**

Yes  No

**20. Has the institution adopted any mechanism / process for internal academic audit/quality checks?**

Yes  No

**21. Is the institution sensitized to modern managerial concepts such as strategic planning, teamwork, decision-making, computerization and TQM?**

Yes  No



## Criterion VII: Innovative Practices

### 1. Does the institution has an established Internal Quality Assurance

#### Mechanism?

Yes  No

### 2. Do students participate in the Quality Enhancement of the institution?

Yes  No

### 3. What is the percentage of the following student categories in the institution?

Category		Men	%	Women	%
a	S. C.	09	21.428	07	18.421
b	S. T.	06	14.285	01	2.631
c	O. B. C.	14	33.333	22	57.894
d	Physically challenged	01	2.380	--	--
e	General Category	04	9.523	04	10.526
f	N. T.	06	14.285	04	10.526
g	S. B. C.	02	4.761	00	--
h	Any other (specify)	--	--	--	--

### 4. What is the percentage of the staff in the following category?

Category		Teaching Staff	%	Non – Teaching staff	%
a	S. C.	01	11.10	01	11.10
b	S. T.	01	11.10	01	11.10
c	O. B. C.	01	11.10	-	-
d	Women	02	0	-	-
e	Physically challenged	-	-	-	-
f	General Category	05	55.50	06	66.60
g	N. T.	01	11.10	01	11.10-

**5. What is the percentage incremental academic growth of the students for the last two batches?**

Category	At Admission		On completion of the course	
	Batch I	Batch II	Batch I	Batch II
S. C.	--	--	--	--
S. T.	--	--	--	--
O. B. C.	--	--	--	--
Physically challenged	--	--	--	--
General Category	--	--	--	--
Rural	--	--	--	--
Urban	--	--	--	--

